

MISSION EL CAMINO SOCCER CLUB BYLAWS

B:01 BOARD OF OFFICERS-

(01) The Mission El Camino Soccer club Membership at the November Membership Meeting shall elect officers from its ranks. Nominations will be taken from the floor at the meeting.

The elected officers are:

- (a) Manager- Shall conduct all meetings of the Board of Officers
- (b) Assistant Manager- shall act for the Manager in the Managers Absence.
- (c) Secretary- Shall keep an accurate record of correspondence and maintain the files of the club.
- (d) Treasurer- Shall maintain the club funds within Generally Accepted Accounting Procedures (GAAP).
- (e) Club Registrar- Shall be responsible for making sure that all players are placed on teams at their appropriate age level.

The Appointed Officers are:

- (f) Uniform Coordinator- Shall identify, obtain, store and issue all players uniforms.
- (g) Equipment Coordinator- Shall identify, store and issue all items of club equipment needed to support affiliated teams.
- (h) Field Coordinator- Shall ensure that the club has adequate fields for practice and play of home games.
- (i) Coaching Coordinator- Shall be responsible for ensuring that: every team has a coach and if possible an assistant coach.
- (j) Referee Coordinator- Shall be responsible for ensuring that the Club has certified referees for all home games.
- (k) Team Parent Coordinator- Shall make sure that each team has a team parent.
- (l) Fundraising Coordinator- Shall present to the board ideas for fund raising.
- (m) Sponsorship Coordinator- Shall Attempt to get sponsors for the club.
- (n) Snack Bar Coordinator- Shall maintain and coordinate the scheduling for the snack bar
- (o) Web Master- Shall maintain the Clubs Web page

(02) The Board of Officers Shall be responsible for and have sole authority for the following:

- (a) Enforcing and interpreting the constitution, bylaws and rules.
- (b) Making temporary rules or regulations for specific cases or occasions not provided for in the constitution, bylaws or rules, which are deemed necessary by the Board of Officers to carry our the objective of the club.
- (c) Making temporary appointments to vacated Board positions pending election at the November General Membership Meeting.
- (d) Appointing coaches, assistant coaches, and referees to specific teams.
- (e) Arranging for and scheduling teams onto practice fields.
- (f) Arranging for and equipping fields for play.
- (g) Recruiting, training, and scheduling referees.

- (h) Receiving and acting upon membership protests, appeals, and grievances not directly related to the game situation and therefore not reportable under the provisions of the CVYSL protest, appeal and discipline procedures.
- (i) Providing prior approval to committees or individuals to incur club obligations.

(03) The Board of Officers shall have the right and authority to suspend, bar completely, or otherwise discipline any player, coach, team assistant, parent, individual, or referee from the club or affiliated team. Such action is subject to appeal to the CVYSL.

B:02 STANDING COMMITTEES-

(01) The Board of Officers shall have the authority to appoint any standing committee as needed.

B:03 MEETING-

(01)The Board of Officers shall meet at least once each month or, whenever the manager deems it necessary or whenever requested to do so by three (3) or more members of the Board.

(02) At all meeting of the Board of Officers more than one half of the Board Constitutes a Quorum for the transactions of business.

(03)Robert's Rules of Order shall be followed at all meetings of the Club unless otherwise provided in the document or agreed to by the meeting participants.

B:04 TEAM FORMATION-

(01) Each team is encouraged to have certified referees available to officiate.

(02) When teams are formed, prior year team conception will be utilized, unless parents request a change.

MISSION EL CAMINO SOCCER CLUB BYLAWS

C:01 NAME-

This organization shall be known as the Mission El Camino Soccer Club, also referred to as “MECSC”

C:02 CONSITUENCY-

The Mission El Camino Soccer Club shall consist of all youth soccer teams properly registered with the Capital Valley Soccer League (CVYSL) and located within the club territory designated in Section C:05.

A youth soccer team shall be designated as an “affiliated team when it’s members are properly registered any age bracket of the California Youth Soccer Association (CYSA).

C:03 PURPOSE-

- (1) Provide a program of organized “recreational” soccer for all children of the MECSC territory, and
- (2) Generally promote the sport of soccer in the Mission El Camino area by keeping the club membership informed of soccer “happenings”.

C:04 GOAL-

“Children having fun playing soccer” is the motto of the CVYSL and is a goal shared with this club. Through it’s rules and bylaws, the MECSC maintains an atmosphere of sportsmanship and friendly competition in which learning and playing soccer is foremost. The bylaws and rules are established by and used by cooperative and benevolent adults to build and maintain a wholesome soccer environment in which children may play.

C:05 BOUNDARIES AND TERRITORIES-

Corner of Edison and Watt. South on Watt avenue to Maryal. East on Maryal to Eastern ave. South on Eastern ave to Arden way. Arden way East to Fair Oaks blvd. Fair Oaks blvd. Northeast to Walnut ave. North on Walnut ave. to Cottage way. West on Cottage way to Mission ave. North on Mission ave to Whitney ave. West on Whitney ave. to Becerra way. North on Becerra way to Edison. West on Edison way to watt ave.

C:06 AFFILIATION-

This club is affiliated with the Capital Valley Youth Soccer League and is subject to the authority of the CVYSL, and through it, to the California Youth Soccer Association (CYSA), the United States Youth Soccer Association (USYSA), and the United States Soccer Federation (USSF).

C:07 GOVERNMENT-

- (1) The MECSC shall be governed by its constitution and the bylaws, rules and policies; except when those superseded by the CVYSL.
- (2) The governing authority of this club, whose powers shall be delegated by the bylaws, shall be vested with the "Board of Officers" of the Mission El Camino Soccer Club.
- (3) The governing board, hereafter known as the "MECSC Board" shall be composed of 5 elected officials: Manager, Assistant Manager, Secretary, Treasurer and Club registrar and appointed officials: Uniform Coordinator, Equipment Coordinator, Field Coordinator, Coaching Coordinator, Referee Coordinator, Team Parent Coordinator, Fundraising Coordinator, Sponsorship Coordinator, Snack Bar Coordinator, and Web Master. All members of the board shall be empowered to vote on any matters. Tied votes shall result in the defeat of any matters considered by the Board of Officers.
- (4) The Board of Officers shall, through written "Policies" interpret, clarify, and/or detail the meanings of the constitution, bylaws, procedures, rules, and regulations of the MECSC, CVYSL and CYSA
- (5) The term of the office of the Board of Officers shall be from January 1 through December 31 following their election at the November General Membership Meeting.
- (6) Voting will be conducted by elected officials. All appointed officials will be determined by use and need of the board.

C:08 MEMBERSHIP-

- (1) Membership in the MECSC shall be by officiated teams to include coaches, assistant coaches, and parents of properly registered players.
- (2) All members shall abide by the constitution, bylaws, rules and policies of this club, the CVYSL and subordinate organizations.

C:09 GENERAL MEMBERSHIP MEETINGS-

- (1) General Membership Meetings are held at the call of the Board of Officers and in November of each year. Notification to members and an agenda are sent out thorough affiliated teams fifteen days in advance of meetings. Agenda items suggestions by members must be received by the Board of Officers seven days in advance of the General Membership Meeting.
- (2) The November General Membership Meeting will be held before the third Wednesday in the Month. The meeting will include the election of club officers. The order of business shall be as follows: (A) Call to order (B) Roll Call for the Board of Officers (C) Minutes of previous General Membership Meeting (D) Reports: 1. Manager, 2. Treasurer, 3. Secretary, 4. Coordinators (E) Unfinished business (F) Proposals for changes to the constitution, bylaws, rules and policies. (G) New Business (H) Good of the Game (I) Election of

Officers **(J)** Adjournment. Every General Membership Meeting will include, as a minimum, item A through H & J.

- (3) Voting at the General Membership Meetings shall be in accordance with the following: **(A)** Each coach, assistant coach, parent or guardian of duly registered players shall have one vote. Members wishing to vote shall have their eligibility certified by the Club Registrar or his/her representative, prior to voting. **(B)** Voting by Proxy shall not be allowed. **(C)** Tied votes shall result in the defeat of matters considered by the membership at the General Meetings.

C:10 CHANGES-

- (1) Membership proposed changes to the constitution, bylaws, rules and policies of the club must be submitted through the coach of an affiliated team to the Board of Officers. Constitutional changes must be received at least thirty (30) days before the November General Membership Meeting. Changes Proposed by the Board of Officers and the membership must be included in the agenda and published fifteen (15) days prior to the November General Membership Meeting.
- (2) Amendments to the constitution, bylaws and rules of this organization shall be made only at the November General Membership Meeting.
- (3) An amendment to the constitution and bylaws shall be adopted by a two-thirds vote of the member's casting votes.
- (4) Amendments to rules require simple majority of the votes cast.
- (5) The Board of Officers may adopt new policies or amend existing policies that shall be effective as of the date adopted or ratified by an affirmative majority of the votes cast at the next General Membership Meeting.
- (6) The Secretary shall revise the constitution, bylaws, rules and policies to reflect amendments, ratifications and other decisions of the membership at the General Membership Meetings.

C:11 UNIFORMS-

The Official colors for MECSC uniforms shall be black, silver and red jerseys, black shorts and black socks.